



		<ul style="list-style-type: none"> <li>the best time to hold this at present proposed for the 2<sup>nd</sup> week in October.</li> <li>Internal event organisation minor adjustment</li> </ul> <p>The Vice Chair thanked Rachel for the presentation and sent thanks to all those involved in the venture. He added that he was lucky enough to have been there and sensed the enthusiasm of those who attended.</p> <p style="text-align: right;">Rachel left at 5.25 pm</p>	T I
2015-16/ GOV/26	<b>Apologies</b>	PJV is still away, PGT has care obligations and TRA is on a course; they each send apologies.	I
2015-16/ GOV/27	<b>Conflicts of Interest</b>	No conflicts were none stated and no changes to the completed Business interest declarations declared.	I
2015-16/ GOV/28	<b>Minutes of the Last Meeting</b>	The Minutes for the meetings held on 7 <sup>th</sup> and 15 <sup>th</sup> December had been sent in advance of the meeting. IN proposed they be accepted as a true record, Seconded PJ; the proposal was agreed.	D
2015-16/ GOV/29	<b>Matters Arising not on the Agenda</b>	RE has been in touch with Babcock regarding the governance audit. RH is looking into other alternatives before making a commitment. IN, PJV and SR were nominated and approved as “dating” governors; however it was agreed to keep the same one(s) for consistency wherever possible.	I D
2015-16/ GOV/30	<b>Policies for Review</b>	SEND Policy. Helen Whiterod attended to present the revised policy and appendices. Helen had updated the policy written by the previous SENCO however only minor changes to names and titles were necessary. Helen presented in detail an appendix showing how pupils are supported and the stages they might pass through [copy on file] which have come about since the changes from the Statementing process to the EHCP [Education Health Care Plan] process. Every teacher has the responsibility of adapting their delivery to meet the needs of each pupil. In iTAC, the internal system, the decision is taken whether or not external support should be sought and what type that might be. The majority of our SEND consists of social and emotional health issues. For outside support we use the Devon Assessment Framework which is paperwork heavy and at the moment staff at County are still in training, so not yet ideally placed to support schools. The challenge is to support more pupils with less funding. We have a highly skilled LSA team which Helen allocates according	I



		<p>our ENI programme which includes music and sports. The funding source we took advantage of for our University of Belfast visit has dried up.</p> <p>LW requests a glossary and states that evidencing is sparse on pages 1-15, JSW has been working on that since the SEF was sent out and will send the latest version when that is ready.</p> <p>Standardised referencing is also requested.</p> <p>PJ says he understood the content but does not see data to back it up. How does the SEF relate to the SIP, which seems out of date? JSW says the process is ongoing. In EBI tomorrow we will be taking out completed bits replacing them with new entries however there will be less strategic changes we are now focussing on ensuring things are embedded and finessing our standard practices. The new SIP will be over a shorter time span as the rate of change has been 18months to 2 years, so we will probably need to redo it annually. In two weeks time SLT will have team plans available to we can begin to write the new plan expecting to have a first draft by Easter.</p>	<p>I</p> <p>C</p> <p>JSW</p> <p>C</p> <p>I</p>
2015-16/ GOV/32	<b>Pupil Premium Report</b>	<p>JSW presented her Report, copy on file. The data for two years appears on our website to avoid a gap. LB had attended a conference with JSW and is the link governor. The catch up [now in ENI] budget is strictly for YR7 so Pupil Premium used for others. The attainment gap for this group disappointingly rose from 6% to 11% but remains below the national average. A pupil for whom we arranged 1:1 came on really well but missed his Maths grade by a small margin and subsequently gained it at a resit. Good teaching makes for good results, we concentrate on raising standards across the school. Our teaching and learning walks in ENI time are part of our focus on this.</p> <p>In answer to a question JSW says there is no carry forward shown on the advice of the auditors however there will be some at the start of the new year.</p>	<p>I</p>
2015-16/ GOV/33	<b>Decisions and Recommendations from Committees</b>	<p><b>a.</b> No decision or recommendations from <b>Teaching &amp; Learning</b></p> <p><b>b. Personnel. IN proposed</b> the recommendation, as detailed in the Minutes of the Committee meeting, that a core of Governors should receive training in their First/Appeal Committee responsibilities then agree to make themselves available so that at least one trained Governor sits at each session the Committee is called upon. It was agreed to train 4 or 5 Governors in house using our HR provider.</p> <p><b>c. Premises</b>, no recommendations to this meeting.</p> <p><b>d. Finance.</b> Decisions and information noted. PGT suggests a contact to fund the doors, PJ will</p>	<p>I</p> <p>D</p> <p>I</p>

		advise CW.	
2015-16/ GOV/34	<b>Governor Matters</b>	Governor Visit. Visits had been made by LW and RH reports to follow. Governors confirmed they can now access the documents place on the T drive. E mail alerts will continue without attachments unless specifically requested of the Clerk.	I I
2015-16/ GOV/35	<b>Policies for Review</b>	The <b>Adoption Policy</b> and the <b>Maternity and Adoption Support Policy</b> , recommended by Personnel Committee were both proposed for adoption, seconded and <b>agreed</b> . The <b>SEND Policy</b> agreed above. The <b>Acceptable Behaviour Policy</b> was proposed for adoption, seconded and <b>agreed</b> , RE to amend action type issues. The <b>Online Data Safety Policy</b> has now been made final [see Minute 2015-16/T&L/21]. This was <b>agreed</b> for adoption. ABL advises Governors that the model Children in Care Policy needs further scrutiny before it can be adopted, this will be brought to a future meeting. JSW presented the <b>Single Equality and Accessibility Policy</b> and the <b>Equality Information Policy</b> . The former has only minor changes from the current policy; the latter is giving information in a new format. JSW recommends them both for adoption. It was <b>agreed</b> to adopt these two policies. The revised model Redundancy Policy has yet to be received from HROne.  <b>Prevent</b> . Further discussion held over to the next meeting when TRA is present.	D,D I  D  D  I  I  D I
2015-16/ GOV/36	<b>Items Brought Forward Through the Chairman</b>	PJV would like to arrange another training day.	I
2015-16/ GOV/37	<b>Dates &amp; Times of Meetings</b>	<b>2016</b> <b>Teaching &amp; Learning</b> , Monday <b>9<sup>th</sup> May</b> at 5.00 pm MR 1, <b>Personnel</b> , Tuesday <b>10<sup>th</sup> May</b> at 5.00 pm, HT's Office, <b>Premises/Finance</b> , Monday <b>16<sup>th</sup> May</b> 5.00pm, HT's Office, <b>Full Governors' Meeting</b> , L5, Monday <b>23<sup>rd</sup> May</b> at 5.00pm.	All To note

The meeting closed at 7.35 pm