



**GREAT TORRINGTON SCHOOL
Academy Trust**

Company Number 769819. A Company Limited by Guarantee, Registered in England

GOVERNORS' BOARD MEETING				
Date	Monday, 24 th February 2014	Time / Location	* 4.30 for Presentation *5:00 pm L5	
Potential Attendees	Initials	Position	Comments	
Michael Bamborough	MB	Member Appointed Governor (Chairman)	Present	
Sarah Almey	SA	Member Appointed Governor (Vice Chair)	Apologies	
Tracey Amos	TA	Head Teacher	Present	
Sue Bates	SB	Parent Governor	Present	
Laraine Bridger	LB	Parent Governor	Present	
David Cobbledick	DC	Member Appointed Governor	Present	
Marten Gallagher	MG	Parent Governor	Not present	
Pat Grimwood-Taylor	PGT	Member Appointed Governor	Present	
Amanda Hornsby	AH	Staff Governor (Non Teaching)	Present	
Lorraine Kenneally	LK	Parent Governor	Apologies	
Vacancy		Staff Governor - (Teaching)	-	
Jo Simpson	JSi	Co-Opted Governor	Present	
Peter Villiers	PV	Co-Opted Governor	Present	
Vacancy		Member Appointed Governor	-	
Jacqui Whiteman	JSW	Non Governor - Visitor (Deputy Headteacher)	Not present	
Vacancy		Parent Governor	-	
Rose Elliott	RE	Clerk to Governing Board	Present	

MINUTES

2013-14/ GOV/27	Presentation *4.30pm – 5.30pm	There was no presentation due to a conflict with an SLT meeting for this rearranged meeting date.	I
2013-14/ GOV/28	Apologies	Apologies had been received from SA and LK, these were sanctioned.	I
2013-14/ GOV/29	Conflicts of Interest	None declared for this meeting.	I
2013-14/ GOV/30	Governor Matters	Several Governors had brought their audit sheet to this meeting. Clerk will tabulate for MB.	I
2013-14/ GOV/31	Minutes of the Last Meeting	The Minutes of the meetings held on 16 th December 2013 were reviewed, agreed and signed as a true record.	D
2013-14/ GOV/32	Matters Arising not on the	Since Personnel meeting the appointments of Head of Maths [Clare Sargent, internal candidate] and Head of Science [Rachael Higgs] had been made. Rachel will commence in June once she has seen her current pupils through their exams.	I

	Agenda	The Staff Governor recruitment is in progress. MB reported no further news as yet from the prospective Governor from the business community. The Parent Governor process is about to recommence.	
2013-14/ GOV/33	Minutes of Committee Meetings	No questions from Teaching and Learning Minutes or Personnel Premises . DC reported that the proposed upgrade to the server and system is on hold although WiFi has been completed. AH expressed a concern, based on her background knowledge, that the school may be upgrading to an out of date system and stressed the need for a comprehensive support system to be imperative. The gates have not yet been fitted, the cable has been laid and the solar panels fitted and working for the first time today. Finance . As minutes, no questions.	I I I
2013-14/ GOV/34	Admissions Policy and Parental Request for Boundary Changes	TRA referred to the Admissions Policy for 2015-16 which had been sent out in advance confirming that it was the County model with relevant insertions for our school. In discussion the PAN was considered and it was agreed to adopt the Policy as drafted with the PAN remaining at 160 although our current admissions are nearer 130. TRA also reported the admission today of a pupil from Route 39 School. Boundary Change Proposal . TRA read from correspondence with Mr A Brent of the Devon County Council Admissions Team. Governors questioned TRA to ensure they understood the issues involved in the parental request to change the boundary of a catchment area. Following discussion Governors were unanimous in their support of the Devon Admission's Officer's view that in principle the boundary should not be changed in response to a parental request rooted in a desire to gain access to free transport.	D D
2013-14/ GOV/35	Report of the Headteacher	TRA had sent her Report in advance. This was considered paragraph by paragraph with Governors asking questions as matters were considered. TRA mentioned that due to the changes in exams since the target was set the 62% is probably unachievable. Maths mock results will determine which exam each pupil sits. In answer to a question TRA explained the historic reasons behind the availability of more than one exam in any subject, each counting as an equivalent qualification. Behaviour exclusions show a slight decline overall and attendance remains high.	I I
2013-14/ GOV/36	Governor Training	LB reported that the Academy Finance training she was due to attend had been cancelled; she plans to meet with the School Business Manager tomorrow instead. No further GEL courses completed.	I
2013-14/ GOV/37	Items Brought Forward Through the Chairman	Governors asked for any further information on Route 39; it was stated that there had been no notification of submission of planning as yet.	I
2013-14/ GOV/38	Dates & Times of Meetings	2014 Curriculum , Meeting Room 1, Monday 10 th March at 5.00 pm Personnel , HT's Office, Tuesday 11 th March at 5.00 pm Premises/Finance , HT's Office, Monday 17 th March at 5.00pm Full Governors' Meeting , L5, Monday 24 th March at 5.00pm, preceded by a presentation at 4.30pm.	I

The meeting closed at 6.25pm