

GOVERNING BODY MEETING, Tuesday, 23rd May 2017



Potential Attendees	Initials	Position	Comments
Tracey Amos	TRA	Head Teacher	Present
Andy Bloodworth	ABL	Assistant Headteacher	Not Present
Robert Hemsworth	RH	Parent Governor	Apologies
Paul Jarrett	PJ	Co-opted Governor (Joint Vice Chair of Governors)	Present
Lucy Meardon	LM	Parent Governor (Joint Vice Chair of Governors)	Present
Ian Newberry	IN	Parent Governor (Chair of Governors)	Present
Hannah Pettifer	HP	Staff Governor (Non Teaching)	Present
Simon Robilliard	SR	Staff Governor (Teaching)	Present
Douglas Smith	DS	Member Appointed Governor	Present
Peter Villiers	PJV	Member Appointed Governor	Present
Lesley Wall	LW	Co-opted Governor	Present
Jacqui Royse	JSR	Non Governor - Visitor (Deputy Headteacher)	Not Present
Vacancy x 2		Member Appointed Governor	-
Vacancy		Co-opted Governor	
Vacancy x 2		Parent Governor	-
David Atkinson	DA	GTS Safeguarding Officer	Present
Rose Elliott	Clk	Clerk to Governing Board	Present

MINUTES

D marks a Decision, I Information shared, R denotes a Recommendation, Q highlights a Challenge, C marks a completed item, O signifies Ongoing and Initials are for Action by that person.

2016-17/ GOV/68	Apologies	Apologies had been given by RH medical; these were sanctioned. JSR is teaching.	I,D
2016-17/ GOV/69	Conflicts of Interest	IN asked Governors to confirm if they had any conflicts of interest in any agenda item, all confirmed they did not.	I
2016-17/ GOV/70	SEND Report	HW attended to give her termly report. A copy of her presentation slides is on file and on the T drive. Question from Governor for information on the number of pupils currently in Yr6 requiring support. Potentially a lot; there are two known, two in the process of seeking support. At least one pupil is more than a year behind their age group this often managed in KS1 without a completed support allocation. There is a lot of work involved in assessment and follow up of needs not always with handover of information from former schools being available. Through networking with others linked	I Q

		<p>from contacts through JSR's SSAT work we realise we have a well advanced set up here although cohesion is more or less non-existent elsewhere in Devon. Our team is embracing training.</p> <p>Question from Governor. Are more transferring in here because of our expertise? Possibly as there is parental choice of school, however we do advise parents when we feel although we can support we may not be the best placement for their child. We have at least 2 registered from out of catchment who are starting KS2 here this will involve a lot of time and effort. In the past 2 of those who came eventually moved on to more specialist placements for behavioural reasons linked to their situations.</p> <p>Question. Do they also come from other Authorities? Yes, sometimes without data. No funding does not follow a pupil who crosses boundaries and often different assessment systems have been used and very different PEPs [Personal Education Plans].</p>	<p>I</p> <p>Q</p> <p>I</p> <p>Q</p> <p>I</p>
2016-17/ GOV/71	Minutes of the last Meeting	Minutes of the meeting held on 27th March 2017 were reviewed, a couple of amendments were approved and the minutes proposed for acceptance as a true record, LM, seconded LW and agreed for adoption.	<p>I</p> <p>I</p>
2016-17/ GOV/72	Matters Arising from the Minutes	There were no matters arising raised.	I
2016-17/ GOV/73	Actions from the last meeting	<p>Clerk's appraisal/job review planned for later in term.</p> <p>LM is progressing with the mini interviews which will now extend to new governors who will be given forms to complete. Information on new access to Gel training was confirmed to all governors by e-mail prior to the meeting today. CW has provided NGA access information.</p>	<p>I</p> <p>I</p>
2016-17/ GOV/74	Safeguarding Report	<p>David Atkinson presented the termly report, copy on file.</p> <p>A Governor asked if our pupils are open to reporting bullying. DA replied saying yes there are regular reports of their feelings on day to day issues whereupon a decision is made regarding the nature and frequency of the report and appropriate action taken.</p> <p>Reference was made to the news item origination from Manchester regarding the potential for DBS checks to be out of date for police officers. TRA had had to refuse a one to one interview with a pupil for this reason. The events of Manchester are being dealt with through tutor groups and individuals are being supported as necessary.</p> <p>DA says the actions from the Plan are generally up to date however there are some which are a work in process.</p> <p>LM has arranged to dip in as a check on the process; she will report on this in Resources Committee.</p> <p>SR asks about the Right for Children; how this will work out and the value if schools don't sign up?</p> <p>DA responds that MASH and Early Help could work better together and need to be effective. It remains to be seen how this goes forward.</p> <p style="text-align: right;">DA leaves 10.20am</p>	<p>I</p> <p>Q</p> <p>I</p> <p>I</p> <p>I</p> <p>LM, Cik</p> <p>Q</p> <p>I</p>

2016-17/ GOV/75	Safeguarding	IN enquired of each Governor whether they needed further information, what that might be and if they could decide on the surgical procedure question without further input from Dr Morgan; legal, moral and medical issues are involved. After taking these views on board it was agreed the Clerk will invite Dr Morgan to the next FGB.	I
2016-17/ GOV/76	Committee Structure and any questions on the Minutes	LW asked TRA to give an update on teacher recruitment since the T&L meeting date. TRA reported that interviews for the Head of Learning post are being held today. Once the subject specialism is known the final arrangements can be made. It is hoped to cut the significant number of L Bacc. groups staffed by LSAs. Should the teacher who is being interviewed on Thursday resign there will be no chance to recruit therefore the subject will be dropped at KS3 and staffed by specialist LSAs at KS4 from September. This will be revisited in next year as pupil numbers are on the rise. PJ adds that we continue to control our budget and manage our Resources to provide a broad education in difficult circumstances with spiralling costs. Terms of Reference to be reviewed at the next Committee meetings. Confirmation on dates for a new TLR structure is that consultation will commence in September to allow for implementation, to commence by Easter 2018.	I I I
2016-17/ GOV/77	SIP Monitoring	TRA reported at T&L that the plan is RAG'd each half term by SLT; this will then be placed on the governor section of the T drive. This will be done in a few weeks time and will then be accessible by governors. Governors can then ask their questions at the next meeting, where possible sending in advance to TRA. There was discussion about how to show progression since this is a live document. The majority of items are T&L based; it has not proved possible to progress the building works as the CIF bid failed once again.	I
2016-17/ GOV/78	MAT Update	Consideration by the Regional Board has been delayed again. It is not certain that our willingness and ability to take church schools was fed into the previous meeting. Now the election has intervened so the next Board may not be until September. Governors took the opportunity of the delay to revisit and reaffirm their commitment to the process of forming a MAT and their reasons for so doing.	I D
2016-17/ GOV/79	Dartmoor Teaching School Alliance	.Governors confirmed receipt of the Terms of a Membership agreement document sent in advance of the meeting; a discussion took place on the value of membership.	I
2016-17/ GOV/80	Governor Membership	IN reported there are currently four potential new Governors who had responded to our item in the newsletter. Three of the four had submitted pen portraits which had been made available in advance of the meeting. Two who had the skill set we sought had other links with the school, been for tours of the school, met with Chair, Vice Chair and TRA. The local primary school HT is known to many governors, The fourth is a parent known to HP, she has yet to meet with IN and LM. It was agreed to appoint Annette Yates, HT of Beaford Primary School, as a Co-Opted Governor and arrange a Members	I,O D

		Meeting to seek to appoint the two specialists by that route. This leaves scope to appoint the remaining person, possibly by the parent election route once, DBS checks have been completed for all.	I
2016-17/ GOV/81	Governor Visits	None since last meeting however PJ had attended the Academies Update with the Business Manager, run by Bishop Fleming. It was interesting to put into context the schools also audited by them. It is noticeable in that group the move to larger MATs.	I
2016-17/ GOV/82	Governor Training	IN and LM had tried the GAP learning Link from the forwarded e-mail instructions for the new site and access was only partially successful; will persevere. Hopefully this will be resolved soon and all will be able to access the training modules.	I
2016-17/ GOV/83	2017-18 Meetings schedule	After a short discussion it was agreed to stick to Tuesdays for all scheduled meetings next year; TRA will select dates and advise the Clerk who will then publish the draft calendar. The pay review date is Friday 13 th October. Although it has taken longer today we expect future FGB meetings to normally last for two hours	D D I
2016-17/ GOV/84	Items Through the Chair	None brought.	
2016-17/ GOV/85	Dates & Times of Meetings	2016 – 2017; Meetings will normally be held in the Board Room Teaching & Learning, Tuesday 4th July, 9.30-11.30am Resources, Tuesday 11th July, 9.30am -12.30pm [HT Office] Full Governors' Meeting, Tuesday 18th July, 9.30-11.30am Pay Committee, Friday 13th October 2017 [TRA, PJ, LM, IN, LW]	

The meeting closed at 12.25 pm