

GOVERNING BODY MEETING, Tuesday, 6th February 2018



Potential Attendees	Initials	Position	Comments
Tracey Amos	TRA	Head Teacher	Present
Robert Hemsworth	RH	Parent Governor	Present
Paul Jarrett	PJ	Co-opted Governor (Joint Vice Chair of Governors)	Present
Lucy Meardon	KLM	Parent Governor (Joint Vice Chair of Governors)	Present
Ian Newberry	IN	Parent Governor (Chair of Governors)	Apologies
Hannah Pettifer	HP	Staff Governor (Non Teaching)	Apologies
Simon Robilliard	SR	Staff Governor (Teaching)	Apologies
Douglas Smith	DS	Member Appointed Governor	Apologies
Peter Villiers	PJV	Member Appointed Governor	Present
Lesley Wall	LW	Co-opted Governor	Present
Vacancy x 2		Member Appointed Governor	-
Annette Yates	AY	Co-opted Governor	Present
Vacancy x 2		Parent Governor	-
Rose Elliott	Clk	Clerk to Governing Board	Present

MINUTES

D marks a Decision, **I** Information shared, **R** denotes a Recommendation, **Q** highlights a Challenge, **C** marks a completed item, **O** signifies Ongoing and Initials are for Action by that person.

2017-18/ GOV/35	Apologies	Apologies had been given by IN, HP, SR and DS [working]; these were sanctioned.	I,D
2017-18/ GOV/36	Conflicts of Interest	No conflicts declared for this meeting or changes to statements of interest.	I
2017-18/ GOV/37	Minutes of the last Meeting	Minutes, including Part 2 minutes, of the two meetings held on 5 th December 2017 were reviewed, accepted as true records, and agreed for adoption.	I,D
2017-18/ GOV/38	Matters Arising from Minutes	None.	I
2017-18/ GOV/39	Actions from last meeting	2017-18/GOV/08. Excellence for All to be discussed under item 43. Visit protocols re-sent to all governors since last meeting.	I
2017-18/ GOV/40	Safeguarding	David Atkinson presented his termly report [copy on file]. PJ sought clarification of what constituted an incident. DA said either from in school or referred by the police. Governors were surprised by there being as many as 105 out of 700 pupils in the term, however the minor nature of the majority was noted. AY asked if Operation Encompass was being used and if so how was it going so far. DA said that there had been one report, school was already aware of the incident but it was early days in the system. DA said the number of MASH reports could be down as a result of the honing of our own processes; the ones we did put up were taken through to the next step.	I Q I

		<p>PJV asked about Right for Children; DA explained that where there is no improvement the next step is to move on to MASH. Where we have escalated we hold a full chronology.</p> <p>PJV asked what was the outcome following the escalation of a prevent issue. DA advised that an intervention worker has been allocated to work with the individual concerned.</p> <p>PJV asked about social media threats. Assemblies have been held this week on internet safety; feedback from pupils is they would like help to achieve a reasonable balance. You Tube seems to be the biggest risk area.</p> <p>PJV asks are we getting a lot of problems fanning out from the Barnstaple area? DA says this is not apparent; we are connected to County Lines which is a joint police initiative for sharing information.</p> <p>PJ asks if the majority of incidents are around emotional well-being; the answer was yes.</p> <p>The report will be placed on the t drive for governors to view.</p>	<p>Q,I</p> <p>Q,I</p> <p>Q,I</p> <p>Q,I</p> <p>Q,I</p> <p>I, C</p>
2017-18/ GOV/41	Committee Matters	<p>T&L. Admissions. TRA confirmed to both Committees that the PAN agreed with the LA is as follows: For the year 2019-20, 186; for 2018-19, 160; for the current Year 7 160; current Year 8 155; current year 9 124; current Year 10 155; current Year 11 160. Furthermore the PAN for the year 2018/19 is 160 and for 2019/20 is 186; the latter can be reviewed after a year. This was noted and agreed by all. This does mean that we are pretty full at present.</p> <p>Resources. The final plan for the TLR Restructure had been agreed in Part 2 Committee to allow for any potential appeals.</p>	<p>I</p> <p>C</p> <p>D</p> <p>I</p>
2017-18/ GOV/42	Equality Report	This to be deferred to the next meeting	I
2017-18/ GOV/43	Pupil Premium Report	This to be deferred to the next meeting	I
2017-18/ GOV/43	Report of the Headteacher	<p>There was a full report at the last meeting.</p> <p>The main item for consideration is the Excellence for All determinations deferred from an earlier meeting. It was decided to review the Leadership and Management section today. Governors were reminded that we are not required to carry out this exercise. SLT have made their own judgements and it is good to check if governors feel sufficiently informed to make a judgement or where further evidence could be provided to them. RH arrives 10.10 am</p> <p>Best fit judgements were made and entered onto the attached sheet.</p> <p>Requests were made for more information from pupil voice, TRA suggests this should be sought from middle leaders as and when they make their presentations to T&L Committee. LW requests that the data be provided in advance of the meeting to give governors time to form their questions. Staff voice information comes through JS feedback from CPD, already provided in an earlier meeting, and from governor involved exit interviews carried out with all leavers. The difficulties of providing as broad and balanced curriculum as we would like given the current climate of tight finances, a scarcity of appropriately qualified teachers and restricted course options for lower attaining pupils were discussed. Amendments to the curriculum can conflict with the progress 8 data of a school. Lots of schools are ceasing to deliver drama, art and music. This year we have ceased health and social care however, we still believe we offer more opportunities for enrichment than any other local school.</p> <p>It was felt that there were a couple of factors that SLT are working on that prevented us achieving the very highest</p>	<p>I</p> <p>I</p> <p>D</p> <p>LW</p> <p>JSR</p> <p>I</p>

		grading at this point for this section. The Governance section of the document will be considered at the next meeting.	Clk
2017-18/ GOV/44	SIP Review	We monitor behaviour safety and well-being in full governors; we recently received behaviour data in the report of the HT; when will the next RAG'd SIP be available? SLT are carrying out this exercise this evening. The SIP is coming to an end we will shortly be writing a new one. This to be placed on the next agenda. RH asked TRA if schools are able to completely resolve some types of behaviour particularly exhibited by girls without parental backing. TRA says there is opportunity for pupils to discuss anything they are unhappy about with staff. Sometimes where the pupil resides can be a significant factor.	I
2017-18/ GOV/45	Data Protection Governor	DS had sent a report and information from the training he attended last Tuesday; this is available on the T drive [copy on file]. TRA says GTS has made a good start towards compliance and will not be taking up the Babcock check due to the cost £4,500. TRA reminds governors that the update has not primarily been brought into effect with schools in mind. PJ adds this is beefing up the current data protection laws; there is the potential to spend a great deal of money but we must fit this in amongst our many priorities. JB reported in Resources that he has made a strong start mapping our situation and attended various training sessions too. Thanks to DS for his report.	I I
2017-18/ GOV/46	MAT Update	IN has arranged to attend the trustees meeting of the MAT we propose to join to express our interest. Yesterday TRA heard that the expression of interest we jointly made in respect of Route 39 had been rejected. A Governor asked if there is a pressure to finalise our MAT situation. The pressure comes from the need to have choice over who we work with locally, however there is a lot of work involved in the process and we have yet to complete the restructure of TLRs and the replacement of the Business Manager position.	I I Q I
2017-18/ GOV/47	TLR Restructure	TRA confirmed the next stage in the TLR restructure is for each individual involved to be interviewed to have their options explained to them prior to them taking any decision on their preferred course post restructure and/or during the protection period. The STPCD allows for a protection period of 3 years, Each will have a specific job description during that period. Once decisions have been made advertisements will be placed with a view to candidates taking up their posts as soon as possible after Easter. In answer to a question TRA said there is the potential to appoint one candidate from outside should the need arise towards the end of the process.	I I
2017-18/ GOV/48	Business Manager Post	As is our practice on the resignation of the Business Manager TRA has taken the opportunity to have a complete review. The options are like for like replacement, rationalise the position within a MAT but we have not yet joined one, or reallocate duties and responsibilities. TRA had proposed to Resources the latter approach which will lead to an advertisement for a different post as a result. The meeting moved into Part 2. This resignation also means there is a vacancy for Company Secretary . Following discussion at the recent Trustees meeting it was proposed [PJ] to appoint Jo Pateman to this position; this was seconded and agreed.	I D

2017-18/ GOV/49	Items Brought Forward Through the Chairman	RH asked TRA if there had been a noticeable effect at GTS due to the number of pupils exiting Bideford College to join us, and had this altered our culture? TRA said there had initially been an effect as reported previously, however we reacted by implementing our behaviour management processes. All pupils now seem to understand what will happen if their actions are found to be disruptive of teaching and learning at GTS. We remain full so we believe the situation has stabilised. There will continue to be a waiting list; the L Authority will have an involvement in our admissions. It has been suggested by Mark Pluckrose that we consider naming our Theatre Group. In discussion Governors felt this was a good idea including the possibility of sponsors being involved. Governors considered names suggested as possibilities but decided to leave the naming to a vote amongst school personnel/pupils.	Q I D
2017-18/ GOV/50	Dates & Times of Meetings	2017 – 2018; Meetings will normally be held in the Board Room Teaching & Learning , Tuesday 13th March , 9.30-11.30am Resources , Tuesday 20th March , 9.30am -12.30pm Full Governors' Meeting , Tuesday 27th March , 9.30-11.30am	

The meeting closed at 11.10 am

Action Log

WHO	WHAT	BY WHEN	Reference
Governors	Complete personal reviews of Excellence for All Governance Document send to IN/Clerk	March FGB	2017-18/GOV/43
Clerk	Agenda Governance Review of Excellence for All	ASAP	2017-18/GOV/43
Clerk	Agenda SIP Behaviour Priority 3	March FGB	2017-18/GOV/44