



## GOVERNING BODY MEETING, Tuesday, 5<sup>th</sup> December 2017

Potential Attendees	Initials	Position	Comments
Tracey Amos	TRA	Head Teacher	Present
Robert Hemsworth	RH	Parent Governor	Apologies
Paul Jarrett	PJ	Co-opted Governor (Joint Vice Chair of Governors)	Present
Lucy Meardon	KLM	Parent Governor (Joint Vice Chair of Governors)	Present
Ian Newberry	IN	Parent Governor (Chair of Governors)	Present
Hannah Pettifer	HP	Staff Governor (Non Teaching)	Present
Simon Robilliard	SR	Staff Governor (Teaching)	Present
Douglas Smith	DS	Member Appointed Governor	Present
Peter Villiers	PJV	Member Appointed Governor	Present
Lesley Wall	LW	Co-opted Governor	Present
Vacancy x 2		Member Appointed Governor [ 2 Appointments pending]	-
Annette Yates	AY	Co-opted Governor	Present
Vacancy x 2		Parent Governor	-
Rose Elliott	Clk	Clerk to Governing Board	Present

# MINUTES

**D** marks a Decision, **I** Information shared, **R** denotes a Recommendation, **Q** highlights a Challenge, **C** marks a completed item, **O** signifies Ongoing and Initials are for Action by that person.

2017-18/ GOV/23	<b>Apologies</b>	Apologies had been given by RH [health]; these were sanctioned.	<b>I,D</b>
2017-18/ GOV/24	<b>Conflicts of Interest</b>	No conflicts declared for this meeting or changes to statements of interest.	<b>I</b>
2017-18/ GOV/25	<b>Minutes of the last Meeting</b>	Minutes of the meeting held on 3 <sup>rd</sup> October 2017 were reviewed, amended in two places then acceptance as a true record, and agreed for adoption.	<b>I,D</b>
2017-18/ GOV/26	<b>Matters Arising from the Minutes</b>	None.	<b>I</b>
2017-18/ GOV/27	<b>Actions from the last</b>	<b>2017-18/GOV/02.</b> Business Interest forms all completed and scanned to CW on 3 <sup>rd</sup> October. <b>2017-18/GOV/09.</b> DS had agreed to become Vice Chair of Resources Committee; this was approved.	<b>C C,D</b>



GOV/32	<b>2018-19</b>	and another at the end of the Autumn Term. The dates as submitted were agreed.	<b>D</b>
2017-18/ GOV/33	<b>Items Brought Forward Through the Chairman</b>	A letter, dated 17 November 2017, from the Chief Executive of the EFSA to Accounting Officers in Academy Trusts had been sent in advance to all. The contents were noted by Governors. LW reported that at a recent Year 11 reunion, in conversation with 7 pupils, all had replied with a resounding yes when asked if they were well prepared for what they are now doing. IN had attended Torrington Together where he met the County Councillor. They would like the school to do more things with them but accept that in the main this is not possible.	I I I
2017-18/ GOV/34	<b>Dates &amp; Times of Meetings</b>	<b>2017 – 2018;</b> Meetings will normally be held in the Board Room <b>Teaching &amp; Learning,</b> Tuesday <b>23rd January,</b> 9.30-11.30am <b>Resources,</b> Tuesday <b>30<sup>th</sup> January,</b> 9.30am -12.30pm <b>Full Governors' Meeting,</b> Tuesday <b>6<sup>th</sup> February,</b> 9.30-11.30am	I I

The meeting closed at 12.30 pm

### Action Log

WHO	WHAT	BY WHEN	Reference
Governors	Complete personal reviews of Excellence for All Governor Document send to PJ/Clerk	Resources Meeting	2017-18/GOV/08 and 27
Clerk	Resend Visit Protocol to all Governors	ASAP	2017-18/GOV/15 and 27