

1st May 2018

Dear Parents / Carers

Year 10 Parents' Evening – Monday 21st May 2018

On Monday **21st May 2018** we will be holding a Year 10 Parents' Evening to enable you to discuss your child's progress with their subject teachers. The evening will run from **4:00 – 7:00pm**. You will have the opportunity to speak with all of your child's subject teachers.

The school now uses an online booking system for making appointments for Parents' Evenings. Please see the homepage of our website, www.gts.devon.sch.uk for a link to the Parents Evening Booking system along with Frequently Asked Questions. The system will be live on **Monday 7th May 2018, 6.00pm and will close for bookings at 2.00pm on Monday 21st May**. If you require support with making your appointments please contact reception 01805 623531 or Mrs Leonard, email: LLeonard@gts.devon.sch.uk ext. 231.

In every school on Parents' Evenings, one of the issues is queuing. This can be avoided by staff and parents sticking to their 5 minute appointment at the allotted time. Please do not be offended if you are asked to end the appointment. If you should feel like you require a longer appointment, do ask the member of staff to meet with you at another time. ***We cannot guarantee that you will be able to meet with a teacher if you haven't pre-booked an appointment. A bell will be rung at 6.55pm to signal the last appointment. Parents evening will finish at 7.00pm.***

On the evening, in B7, as well as refreshments you will also be able to get support about 'Show my Homework', 'Sims Parent', and 'Parentmail'. All of these are online / digital tools that allow you to receive up to date information on your child. If parents would like a pastoral appointment with their Head of Learning, please email them to request this.

If you need to discuss any additional support your child may be receiving, please email Mrs Whiterod, Individual Needs Co-ordinator to request a meeting. Mrs Whiterod will only be available for her curriculum group during this evening.

Please enter the school via the J-block doors at the front of the school; the banners will be outside. Here you will be met by Miss Tracey Amos (Head Teacher) and pupils from our Junior Leadership Team (JLT) who will be there to help you sign in, provide you with a room guide for the evening. We do ask that you also sign out and return the questionnaire to the JLT as you depart.

Your child will be issued a paper copy of their report ahead of Parents Evening and it will also be available electronically via Sims Parent.

We hope you have a very enjoyable and productive evening and look forward to seeing you and your child on Monday 21st May.

Yours faithfully



Ms J Royce
Deputy Headteacher